

## Graduate Nurse Program Application Guide –2027 Intake

To ensure a seamless application process, please provide the following documents when completing your application:

- Resume (maximum 2 pages)
- COVID-19 Vaccination evidence

The following documents will also need to be attached via the ‘additional documents’ field as pictured below:

- Academic Transcript (most up to date, certified copy, include marking key)
- Clinical Appraisal 1 – most recent acute placement
- Clinical Appraisal 2 – most recent acute/subacute or specialty
- Personal Details form

The screenshot shows the 'My Documents' section of an application portal. It includes three main areas:

- Resume and Cover Letter:** Two upload boxes labeled 'Upload a CV' and 'Attach a Cover Letter'. A red arrow points from the 'Attach a Cover Letter' box to a red callout box that says: "Include your Resume/CV here. Do not upload a cover letter".
- COVID-19 Evidence:** A box labeled 'Attach evidence of COVID-19 Vaccination or Medical Exemption' with an 'Add a Document' button. A red arrow points to a red callout box that says: "Upload evidence of vaccinations here".
- Additional Documents:** A row of document thumbnails including 'Clinical Appraisal 1.docx', 'Clinical Appraisal 2.docx', 'Academic Transcript.docx', 'Personal Details Form.docx', and 'Add a Document'. A red arrow points from this row to a red callout box that says: "Include clinical appraisals, academic transcripts and personal details form here".

Here is a guide about what to include in each of these documents:

Requirement	Description
<b>Personal Details Form</b>	<ul style="list-style-type: none"> <li>• Fill in your details</li> <li>• Include PMCV Number</li> <li>• Your Visa details if applicable</li> </ul>

	<ul style="list-style-type: none"> <li>• Statements about Austin Health</li> </ul>
<b>Resume/CV</b>	<ul style="list-style-type: none"> <li>• No more than two pages</li> <li>• Include table of placements detailing where the placement took place, dates of placement, clinical hours completed and specialty</li> <li>• Include two clinical referees</li> </ul>
<b>Academic transcript</b>	<ul style="list-style-type: none"> <li>• Most up to date (even if subjects are still pending-it's ok if this year's results are in there yet)</li> <li>• Must be an official document/transcript supplied by your university</li> <li>• Include marking key</li> </ul>
<b>Clinical or placement appraisal or ANSAT Tool -1</b>	<ul style="list-style-type: none"> <li>• Includes the cover page, timesheet, formative and summative rubric and comments</li> <li>• Type of placement appraisal: for all streams, please supply most recent acute placement</li> <li>• If in doubt, include the whole document</li> <li>• If your timesheet isn't included in your appraisal documents, upload it separately</li> </ul>
<b>Clinical or placement appraisal or ANSAT Tool -2</b>	<ul style="list-style-type: none"> <li>• Includes the cover page, timesheet, formative and summative rubric and comments</li> <li>• Type of placement appraisal dependent on the stream you are applying for</li> <li>• If in doubt, include the whole document</li> <li>• If your timesheet isn't included in your appraisal documents, upload it separately</li> </ul> <p>General stream</p> <ul style="list-style-type: none"> <li>• Acute or Subacute or Specialty placement</li> </ul> <p>Mental Health stream</p> <ul style="list-style-type: none"> <li>• Mental health placement (if mental health placement is not yet completed - see below)</li> <li>• Acute or subacute or specialty placement (<i>only if mental health placement is not yet completed</i>)</li> </ul>